

**Town of Cedarburg
Flood Mitigation Policy
Adopted 10-7-09**

This purpose of this policy is to establish protocol and procedures for addressing flooding on public property including, but not limited to, buildings, bridges, roadways, and public easements, in the Town of Cedarburg and to provide limited assistance to Town residents during a flood event.

During a flood event, public works staff will take preventative measures to avoid or minimize flood damages to Town-owned or maintained properties. These measures are limited to deployment of sandbags and pumps to suppress or draw down flood water. In the cases where flooding needs to be addressed after normal working hours, call-in procedures and overtime compensation will be the same as those defined in the Town of Cedarburg's Winter Maintenance Policy for Snow & Ice Removal.

The Town will take reasonable steps to promote public safety, health, and welfare within its jurisdiction. However, private property owners must bear primary responsibility for the protection of their property and should not rely on the Town to assume that obligation. Owners of properties that are susceptible to flooding are encouraged to check with their insurance agent to determine if they have adequate flood coverage, and to take such other precautions and preparations as deemed appropriate. Because resources will be limited or overextended in the event of a flood emergency, Town resources will be used to protect public areas and facilities under the Town's jurisdiction.

The Town will maintain a map at Town Hall indicating known susceptible flood areas. In the event of flooding, any public facilities in these susceptible areas will receive priority deployment of sandbags and/or pumps.

In an effort to assist private property owners to the greatest extent possible, the Town will provide the following services, as available manpower allows, and after the Town has adequately protected all affected public areas and facilities.

The Town will:

- Attempt to provide residents with information regarding potential or on-going flooding in the area in a timely manner via the Town website and the e-Notify e-mail system.
- Provide empty sandbags and sand, at cost, to Town residents and business owners. The sandbags and sand will be available for resident pick-up at the Town of Cedarburg public works facility during normal working hours. After normal work hours, upon request of the Cedarburg Fire Department or Ozaukee County Sheriff, bags and sand will be delivered by public works staff. Materials will be placed in the drive approach of the affected property. The property owner will be responsible for all material and labor costs for this service.
- Provide information and guidance on sand bagging procedures.
- Provide roadside pick-up and disposal of used sandbags. Property owners will be responsible for all labor costs, and disposal fees.
- Provide mutual aid to requesting municipalities as resources allow.

The Town will not:

- Provide pumping services for any private property.
- Sandbag any private property.
- Fill sand bags to be used to protect private property.