



*Preserving Yesterday's Heritage for Tomorrow.*

## **WINTER MAINTENANCE POLICY SUMMARY**

**Parking is Prohibited on any street, road, highway, public way, or public parking lot in the Town between 1:00 a.m. and 7:00 a.m. from November 15 – March 31**

### **INTENT OF POLICY**

- The intent of this policy is to summarize the Town of Cedarburg's responsibilities and procedures for winter road maintenance, snow plowing and salt/sand application.
- It must be recognized that, although this policy sets general guidelines to be followed, each storm has its own character with variable conditions such as wind, extreme temperatures, timing, duration and moisture content.

### **WINTER MAINTENANCE POLICIES**

#### ***DETERMINATION OF NEED FOR SNOW CONTROL***

- The Public Works Foreman or his designated authority will be responsible to monitor the conditions and assess the need for the plows or salt trucks to be out.

#### ***ICE CONTROL***

- For most deicing operations, the Town uses road salt treated with geo-melt, an organic deicer applied with a tailgate spreader.
- At colder temperatures (<0°F) salt becomes less effective as a deicer; thus salting may not occur when temperatures are below 0°F and falling.
- When below 0°F, sand may be used in place of salt to address slippery road conditions.
- If conditions are extremely windy, salting operations will halt until the winds decrease and the salt will remain in place on the roads.

#### ***THREE LEVELS OF SALTING/SANDING***

- 1) Isolated slippery spots and specific areas known to be slippery are addressed with Truck #1/#20 or a single axel plow truck.
- 2) More widely spread slippery areas (hills, curves, intersections, etc.) on more heavily traveled roadways are addressed with a minimum of three single axel or tandem axel plow trucks.
- 3) Overall slippery conditions throughout the Town are addressed by using three single axel plow trucks and a tandem axel plow truck for salting and/or plowing.

#### ***SNOW PLOWING***

- Snow accumulations in depths of two (2) inches or more will be plowed from the roadways. Snow accumulations of less than two (2) inches may be plowed if conditions such as, but not limited to, drifting or high moisture content with slippery conditions exist. Salting of main roads and intersections will be done in conjunction with plowing when temperatures are at or >0°F.

## **ROADWAY CLASSIFICATIONS – MAIN ROADS**

- These roadways will be maintained to provide 75% bare pavement as soon as practical after the storm.

|                      |                                      |                    |
|----------------------|--------------------------------------|--------------------|
| Cedar Sauk Road      | Horns Corners Road                   | Green Bay Road     |
| Pleasant Valley Road | Covered Bridge Road                  | Maple Road         |
| Cedar Creek Road     | Keup Rd. – STH 60 to Highland        | Bridge Street      |
| Sherman Road         | Wash. Ave. – Sycamore to City Limits | Kaehlers Mill Road |

- Local roads (lesser traveled & subdivision roads) will be cleared to provide bare tire strip as soon as possible after the main roads have been addressed.

## **PLOWING ROUTES**

- When snow has fallen overnight, the routes will begin approximately 3:00 a.m. to be completed by or before 7:30 a.m. Plowing and salting routes are illustrated on the map on page three (3).

## **SPECIAL OPERATIONS**

- *Clearing up Cul-de-Sacs & Intersections*

Cul-de-sacs will be cleared of snow after the storm has ended and all roadways are substantially free of snow. Snow at intersections will be pushed back to provide safe visibility around the radii.

- *Plowing Shoulders*
  - After plowing pavement, cul-de-sacs and intersections, the full width shoulders will be plowed. This will be done on a “regular time” basis.
- *Snow Removal on Bridges*
  - Snow on bridges will be removed after all roadways are substantially clear of snow and ice, intersections and cul-de-sacs are cleaned up, and shoulders are widened; this work will be done on a “regular time” basis.
- *Clearing up Cul de Sacs & Intersections*
  - The DPW crew will “wing back” snow banks on the sides of the roadway in an effort to provide additional storage for future storms. This will occur after bridges are cleared and shoulders are widened; also on a “regular time” basis.
- *Sand & Salt Barrels*
  - Orange 55 gallon barrels filled with sand treated with an organic-based liquid accelerator will be placed at roadside locations where icy pavement is known to form. **Residents and the Town Crew can use the sand to address these isolated areas.**

## **DECLARATION OF SNOW EMERGENCY CONDITIONS**

- The declaration will be broadcast to the general public by local television and radio stations.
- Two hours after the original broadcast of the declaration of a snow emergency, a 24-hour per day prohibition of on-street parking will be imposed. Under a snow emergency the Town has the right to tow a vehicle parked on a public street (at the owner’s cost) or instruct the owner to move the vehicle out of the street.

## **MAILBOXES**

- The Town’s plow drivers have been instructed to take extra care near mailboxes to avoid damaging them. If it is suspected that the plow blade or the snow coming off of the blade has damaged a mailbox, the owner should contact the Town Hall at (262) 377-4509.

## **PRIVATE DRIVES & PARKING LOTS**

- Town Ordinance §237-14 states that it is unlawful to plow, shovel, blow, throw or deposit any snow or ice on any public street or sidewalk. The owner of the property will be held responsible for any damage or injuries that result from snow or ice moved from private property onto a street or sidewalk.

## SNOW PLOWING ROUTES

# TOWN OF CEDARBURG



### FIGURE 1

DRY HYDRANTS  
D CASTER  
P POND

