



Meeting: Special Park & Recreation Committee
Place: Town Hall
 1293 Washington Avenue
Date/Time: January 25, 2017 - 5:00 PM
Web Page: www.town.cedarburg.wi.us
Posted: January 19, 2107

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| Chairperson | David Salvaggio | Town Administrator | Tim Rhode |
| Committee Member | Carol Boettcher | Town Attorney | Brad Hoeft |
| Committee Member | Matt Geszvain | Director of Public Works | Adam Monticelli |
| Committee Member | John Bishop | Asst. Administrator/Clerk | Eric Ryer |
| Committee Member | Thomas Esser | Town Treasurer | Charles Pretty |
| | | Deputy Town Clerk | Bonnie Erickson |
| | | Recreation Coordinator | Paul Jungbauer |

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. MINUTES OF PREVIOUS MEETINGS**
 - a. Approving November 30, 2016 Special Park & Recreation Committee Minutes
- 3. OLD BUSINESS**
 - a. Update & discussion on Town recreation programs & Town parks
- 4. NEW BUSINESS**
 - a. Discussion on Town outdoor sports complex
 - b. Discussion and possible motion on a date and time for dedication of the Hamilton Park bench donation and plaque ceremony
 - c. Discussion on future meetings
- 5. ADJOURNMENT**

Notes:

A quorum of Town Plan Commission and Town Board of Supervisors may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by the Plan Commission or Town Board will be taken at this meeting.

**TOWN OF CEDARBURG
SPECIAL PARK & RECREATION COMMITTEE MINUTES
Pleasant Valley Parks & Trails
November 30, 2016**

Present: Chairman David Salvaggio, Carol Boettcher, Tom Esser, Matt Geszvain
Also Present: Recreation Coordinator, Paul Jungbauer, Town Administrator, Tim Rhode

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chairman Salvaggio called the special meeting to order at 5:00p.m. The meeting began with the Pledge of Allegiance.

2. MINUTES OF PREVIOUS MEETINGS:

a. Approving October 26, 2016 Special Park & Recreation Committee Minutes

Carrol Boettcher moved to approve the minutes from the August 31st Park & Recreation Committee meeting. The motion was seconded by Matt Geszvain. The motion was passed unanimously.

3. OLD BUSINESS

a. Update and discussion on Town recreation programs & Town parks

Paul Jungbauer presented the update and discussion on Town recreation programs & Town parks. The committee discussed the cost increase of running Pickleball and Deep Water Toning due to the new facility rental policies by the School District. Fundraising for 2017 currently stands at \$10,500 pledged and \$7,000 collected.

4. NEW BUSINESS

a. Discussion and possible motion on a memorial bench donation for Hamilton Park

Shelly Olsen, former Town of Cedarburg resident submitted a proposal to staff for a memorial park bench for her mom and dad at Hamilton Park that would be installed by a third party. The goal of Shelly Olsen is to have it installed by Mother's Day of next year.

Carrol Boettcher also asked if it would be possible for the Landmark Commission to have the Hamilton Park Plaque hung and dedicated the same day as the memorial bench. Carrol moved to approve the donation of the bench and to have dedication of the Park and bench in the spring in conjunction with the Landmarks Committee. The motion was seconded by Tom Esser and the motion passed unanimously.

b. Discussion on future meetings

The Committee would next meet on January 25th at 5p.m. at Town Hall.

ADJOURNMENT

Carol Boettcher moved to adjourn and was seconded by Matt Geszvain. The meeting adjourned at 5:19pm.

Respectfully submitted,

Paul Jungbauer, Recreation Coordinator



Meeting Date 1/25/17
Agenda Item: # 3a

SPECIAL PARK & RECREATION COMMITTEE MEMORANDUM

TO: David Salvaggio, Chairman
Park & Recreation Committee, Town Board

FROM: Paul Jungbauer, Recreation Coordinator

MEMO WRITTEN: January 19, 2017

REVIEWED BY: Tim Rhode, Town Administrator

SUBJECT: Agenda Item # 3a: Update & discussion on Town recreation programs & Town parks

Cedarburg Little League / Fields

Registration for the 2017 Little League season began at the beginning of January. As of January 19th we have 101 registrations. Last year at this time we had 84 registrations. A flyer was sent to the schools recently and staff has reached out to the News Graphic to include registration in a small article in an upcoming paper. We have begun the process of recruiting umpires for the 2017 season as well as volunteer coaches. In December we submitted that ASAP Safety plan to be in compliance with Little League standards and we received our 2017 Little League charter on January 18.

Cedarburg Flag Football League

Nothing new to report.

Deep Water Toning / Community Pool

As of January 1st, Deep Water Toning is run by the School District.

Pickle Ball

As of January 1st, Pickle Ball is run by the School District.

Track & Field

Registration is set to launch at the beginning of February.

Fundraising

2017 Sponsorship is currently at \$12,250 pledged and \$7,500 collected with our budgeted goal being \$29,000. We received a new donation of \$500 from Commerce State Bank and a renewal of \$250 from Cedar Crest.

A break-out is provided below:

- New Backstop Sponsor (\$2,000): \$2,000
- Platinum level sponsors (\$1,500): \$1,500
- Gold level sponsors (\$1,000): \$6,000
- Silver level sponsors (\$500): \$2,500
- Bronze level sponsors (\$250): \$250
- One-time donations (0):
- Miscellaneous fundraising:



Meeting Date 1/25/17
Agenda Item: # 4b

SPECIAL PARK & RECREATION COMMITTEE MEMORANDUM

TO: David Salvaggio, Chairman
Park & Recreation Committee, Town Board

FROM: Paul Jungbauer, Recreation Coordinator

MEMO WRITTEN: January 19, 2017

REVIEWED BY: Tim Rhode, Town Administrator

SUBJECT: Agenda Item # 4a: Discussion and possible motion on a date and time for dedication of the Hamilton Park donation and plaque ceremony

BACKGROUND

At the November Park & Recreation Committee meeting, the Committee approved unanimously the acceptance of a memorial park bench donation for Hamilton Park. It was also suggested that once the bench is fully installed to host a dedication of the bench and the plaque from the Landmark Commission in late spring.

ACTION REQUESTED

Staff reached out to Shellie Olson and she has asked if Saturday June 3rd would work for the dedication. Staff requests the Park & Recreation Committee discuss and make an official motion to set a date and time for the dedication.