

**TOWN OF CEDARBURG
SPECIAL PARK & RECREATION COMMITTEE MINUTES
Town Hall
January 31, 2018**

Present: Chairman Tom Esser, John Bishop, Matt Geszvain and Carol Boettcher
Absent: Keith Martin
Also Present: Recreation Coordinator, Paul Jungbauer, Town Administrator, Tim Rhode

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:

Chairman Esser called the meeting to order at 5:00 p.m. The meeting began with the Pledge of Allegiance.

2. MINUTES OF PREVIOUS MEETINGS:

a. November 29, 2017 Park & Recreation Committee Minutes

Carol Boettcher moved to approve the minutes from the September 27th Park & Recreation Committee meeting. The motion was seconded by John Bishop. The motion was passed unanimously.

3. OLD BUSINESS

a. Update and discussion on Town recreation programs & Town parks

Paul Jungbauer presented the update and discussion on Town recreation programs & Town parks. The update included an update on the status of the 2018 Little League registration and planning as well as flag football registration. Fundraising is at \$10,824 pledged and \$5,500 collected.

b. Update & discussion on the Sports Complex renderings

The Committee reviewed the updated rendering of Phase-1 from RA Smith. A discussion was had with no action taken on this item. A new rendering should be received prior to the February meeting.

c. Discussion and possible recommendation on draft MOU agreement between the Town of Cedarburg and Cedarburg Baseball INC and Cedarburg Crush Softball

No action was taken on this item as the Committee was updated on the challenges RA Smith has faced in the site plan development.

d. Update & discussion on fundraising for the Cedarburg Sports Complex

Paul Jungbauer presented a tri-fold for the Committee to review and provide feedback on. When complete the tri-fold will be used to give to prospective donors. A discussion was had on the item with the feedback given to update the pictures on the tri-fold, and to tell the story of our recreation programming in the Town as well as why there is a need for youth recreation programming in our community.

e. Update & discussion on the Parks Plan

The Committee reviewed the Parks Plan and the consensus was that at a previous meeting it was decided to take out the chapter on bike paths within the plan. Staff will make the proper edits and submit a final draft at the February meeting.

4. NEW BUSINESS

a. Discussion on future meetings

The Committee decided the next meeting would be February 28th at 5pm.

5. ADJOURNMENT

Carol Boettcher moved to adjourn. The motion was seconded by Matt Geszvain and passed unanimously. The meeting adjourned at 5:57pm.

Respectfully submitted,

Paul Jungbauer
Recreation Coordinator