



<b>Meeting:</b>	<b>Finance Committee</b>
<b>Place:</b>	1293 Washington Ave., Cedarburg
<b>Date/Time:</b>	<b>November 29, 2017 / 1:00 PM</b>
<b>Web Page:</b>	<a href="http://www.town.cedarburg.wi.us">www.town.cedarburg.wi.us</a>
<b>Posted:</b>	November 22, 2017

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Chair	Wayne Pipkorn	Town Administrator	Tim Rhode
Supervisor	Thomas Esser	Town Clerk/Asst. Administrator	Eric Ryer
Supervisor	Bill Wattson	Director of Public Works	Adam Monticelli
		Town Treasurer	Charles Pretty
		Deputy Town Clerk	Bonnie Erickson
		Town Attorney	Brad Hoeft

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1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **Discussion and possible motion approving minutes from the 10/25/17 Finance Committee meeting**
3. **Discussion and possible recommendation regarding Town refuse/recycling**
4. **Discussion and possible recommendation on the 2018 Town of Cedarburg Budget**
5. **ADJOURNMENT**

**Notes:**

A quorum of Town Board of Supervisors, Plan Commission, Parks & Recreation Committee, and/or Landmarks Commission may be present at this meeting for the purpose of gathering information and possible discussion on items listed on this agenda. However, unless otherwise noted in this agenda, no official action by any of the boards/commissions/committees listed above will be taken at this meeting.

**TOWN OF CEDARBURG  
FINANCE COMMITTEE MEETING MINUTES  
October 25, 2017**

Present: Wayne Pipkorn, Bill Wattson, Thomas Esser  
Also Present: Tim Rhode, Town Administrator, Adam Monticelli, DPW, Eric Ryer, Asst.  
Administrator/Clerk

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Pipkorn called the meeting to order at 1:08 p.m.

**2. Discussion and possible motion approving minutes from the 9/20/17 Finance Committee meeting**

Supervisor Wattson moved to approve the minutes from September 20, 2017. Supervisor Pipkorn seconded, and the motion passed unanimously.

**3. Discussion and possible recommendation regarding Town refuse/recycling request for proposals**

Finance Chairman Pipkorn pointed out the high satisfaction rate from residents regarding Town refuse collection, which is higher than the rating for recycling pickup performed by Waste Management. He also noted if refuse collection were to be outsourced and the driver not retained, the public works department would lose 1.5 days of worker productivity as the refuse truck driver puts in that amount of time toward other public works projects once refuse collection and truck maintenance is complete for the week. For those reasons, he was in favor of keeping refuse collection in-house and not outsourcing. Supervisor Wattson also spoke in favor of maintaining Town refuse collection in-house. Supervisor Esser entered the meeting at 1:14pm. Supervisor Wattson raised the question if the Town should look into insourcing recycling collection in the future. Discussion regarding insourcing recycling collection took place, but the Committee noted this was not the item up for recommendation. Supervisor Esser noted Town surveys show residents are satisfied with Town refuse collection. Following discussion, Supervisor Esser made a motion the Finance Committee recommend the Town maintain refuse collection in-house and not outsource the service. Supervisor Wattson seconded, and the motion passed unanimously.

**4. Discussion and possible recommendation on the 2018 Town of Cedarburg Budget and setting a public hearing on a tax rate for December 6th at 7pm**

Administrator Rhode noted the proposed tax rate would remain at \$2.32 per thousand for the 11<sup>th</sup> consecutive year under the current draft budget. He noted there are significant increases to Fire costs next year due to staffing changes at the Cedarburg Fire Department. Administrator Rhode noted if full-time fire fighters are proposed to be added in 2019, a referendum on the topic and exceeding revenue limits would likely be held at the November 2018 election. He noted the Town is currently in the third year of a 10-year shared services agreement for Fire Protection with the Cedarburg Fire Department. It was also discussed the draft budget includes funding for a road project on Cedar Creek Road from Granville Road to Horns Corners Road, as well as a replacement for the JCB loader. Following discussion, Supervisor Esser moved the Finance Committee recommend the proposed budget move forward as drafted, and to set the budget public hearing for December 6<sup>th</sup>. Supervisor Wattson seconded, and the motion passed unanimously.

**5. Discussion and possible recommendation on financing options for the Cedarburg Sports Complex**

Finance Chairman Pipkorn noted the Town had several options for financing the Cedarburg Sports Complex including expenditure of previously received impact fees, sponsorships, and a low interest loan from the state. Administrator Rhode noted the Town could also approach local banks to see if

they would be willing to match the state rate. He explained the Town has been planning for a Sports Complex for many years, and the draft budget includes financing to begin the development while maintaining the current tax rate of \$2.32 per thousand. Following discussion, Supervisor Esser moved the Finance Committee recommend the Board move forward with the proposed Sports Complex Concept funding plan using impact fees, sponsorships, and borrowing at the best rate. Supervisor Wattson seconded, and the motion passed unanimously.

Administrator Rhode then noted he would provide the Board with an update on all budget related matters at their November meeting, and convene another Finance Committee meeting if needed.

## **6. ADJOURNMENT**

Supervisor Esser made a motion that was seconded by Supervisor Wattson to adjourn. The motion carried unanimously, and the meeting adjourned at 1:52p.m.

Respectfully Submitted,

Eric Ryer  
Asst. Administrator/Clerk