

**TOWN OF CEDARBURG  
SPECIAL PARK & RECREATION COMMITTEE MINUTES  
Town Hall  
February 28, 2018**

Present: Chairman Tom Esser, Matt Geszvain and Carol Boettcher  
Excused: John Bishop, Keith Martin  
Also Present: Recreation Coordinator, Paul Jungbauer, Assistant Administrator, Eric Ryer

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chairman Esser called the meeting to order at 5:03 p.m. The meeting began with the Pledge of Allegiance.

**2. MINUTES OF PREVIOUS MEETINGS:**

**a. January 31, 2018 Park & Recreation Committee Minutes**

Carol Boettcher moved to approve the minutes from the January 31, 2018 Park & Recreation Committee meeting with the correction of agenda item 4a Discussion on future meetings to read that the Committee would next meet on February 28<sup>th</sup> at 5p.m. at Town Hall. The motion was seconded by Matt Geszvain. The motion was passed unanimously.

**3. OLD BUSINESS**

**a. Update and discussion on Town recreation programs & Town parks**

Paul Jungbauer presented the update and discussion on Town recreation programs & Town parks. The update included an update on the status of the 2018 Little League registration and planning as well as flag football registration. Fundraising is at \$12,912 pledged and \$7,250 collected.

**b. Update & discussion on the Sports Complex renderings**

The Committee reviewed the updated rendering of Alternate F from RA Smith. A discussion was had regarding the layout of Alternate F. Carol Boettcher moved to recommend to the Town Board to use Alternate F as the rendering for the Sports Complex as long as there are three multi-use fields. The motion was seconded by Matt Geszvain and passed unanimously.

**c. Update & discussion on fundraising for the Cedarburg Sports Complex**

Paul Jungbauer presented an updated tri-fold for the Committee to review and provide feedback on. A discussion was had on the item with consensus of the Committee to be to reach out to potential volunteers with a background in graphic design to mock up a rendering that is more catching to the eye, with pictures of youth participating in the activities, a font that can be recognized for branding purposes and a donor hierarchy program.

**d. Update & discussion on the Parks Plan**

The Committee reviewed the Parks Plan with the edits made by staff from the previous meeting. Matt Geszvain moved to approve the Parks Plan and the motion was seconded by Carol Boettcher. The motion passed unanimously.

**4. NEW BUSINESS**

**a. Discussion on future meetings**

The Committee decided the next meeting would be March 28<sup>th</sup> at 5pm at Town Hall.

**5. ADJOURNMENT**

Matt Geszvain moved to adjourn. The motion was seconded by Carol Boettcher and passed unanimously. The meeting adjourned at 5:57pm.

Respectfully submitted,

Paul Jungbauer  
Recreation Coordinator