

**TOWN OF CEDARBURG  
PARK & RECREATION COMMITTEE MINUTES  
Hamilton Park  
May 31, 2017**

Present: Chairman Tom Esser, Matt Geszvain, John Bishop, Keith Martin, Carol Boettcher  
Also Present: Town Administrator, Tim Rhode  
Director of Public Works, Adam Monticelli  
Recreation Coordinator, Paul Jungbauer

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE:**

Chairman Esser called the special meeting to order at 5:00p.m. The meeting began with the Pledge of Allegiance.

**2. MINUTES OF PREVIOUS MEETINGS:**

**a. Approving April 26, 2017 Park & Recreation Committee Minutes**

Carol Boettcher moved to approve the minutes from the April 26, 2017 Park & Recreation Committee meeting. The motion was seconded by John Bishop. The motion was passed unanimously.

**3. OLD BUSINESS**

**a. Update and discussion on Town recreation programs & Town parks**

Paul Jungbauer presented the update and discussion on Town recreation programs & Town parks memo. The update included the status of Little League Opening Day, Picture Day and 4<sup>th</sup> of July Parade, Flag Football registration updates. The report also gave an update on fundraising for 2017, which currently stands at \$29,338 pledged and \$14,588 collected.

**b. Discussion and identification on the placement of the Hamilton Historic District Plaque**

The consensus of the Committee was to locate the plaque facing southeast toward the "T" intersection. The large rock near that location would be removed to make room for the plaque.

**4. NEW BUSINESS**

**a. Discussion and possible recommendation selecting a firm for the Cedarburg Sports Complex design services**

The committee reviewed a total of three bids. After reviewing and discussing the bids, Carol Boettcher moved to recommend the bid from RA Smith to the Town Board. The motion was seconded by John Bishop and the motion passed unanimously.

During the discussion Town resident, Darrell Herrick expressed concerns of possible noise and light issues for neighbors. He suggested a berm & trees be put in to help with these possible concerns. He also was seeking opportunities for public input prior to implementation of the Sports Complex.

**b. Discussion on future meetings**

The Committee would next meet on June 28<sup>th</sup> at 5p.m. at Town Hall.

5. **ADJOURNMENT**

Carol Boettcher moved to adjourn and was seconded by Keith Martin. The meeting adjourned at 5:57pm.

Respectfully submitted,

Paul Jungbauer, Recreation Coordinator