

**TOWN OF CEDARBURG
MEETING OF THE BOARD OF SUPERVISORS
April 4, 2018**

Present:

David Salvaggio, Chairman
Wayne Pipkorn, Supervisor, Seat 1
Bill Wattson, Supervisor, Seat 2
Thomas Esser, Supervisor Seat 4

Adam Monticelli, Dir. of Public Works
Charles Pretty, Treasurer
Eric Ryer, Assistant Administrator/Clerk
Brad Hoeft, Town Attorney

Excused:

Gary Wickert, Supervisor Seat 3
Tim Rhode, Administrator

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Salvaggio called the regular meeting to order at 7:00 pm. The meeting began with the pledge of allegiance.

2. ANNOUNCEMENTS:

Asst. Administrator/Clerk Ryer noted the April election was the previous day, with the Town having roughly 42% of registered Town voters participating. The two incumbent Supervisors (Wattson and Esser) won as unopposed candidates.

3. HEARING OF THE PEOPLE:

None.

4. COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:

a. Discussion and possible motion regarding operator license applications as listed for the 2017-2018 license period*

Supervisor Pipkorn made a motion to approve the operator licenses for Mark Kuhnmuench, JoAnne LaVake, and William Poull. Supervisor Esser seconded, and the motion passed unanimously.

b. Discussion and possible motion approving a temporary Class "B" picnic fermented malt beverage license and temporary Class "B" picnic wine license for the Westlawn Elementary PTO auction event*

Supervisor Pipkorn made a motion to approve a temporary Class "B" picnic fermented malt beverage license and temporary Class "B" picnic wine license for the Westlawn Elementary PTO auction event. Supervisor Wattson seconded, and the motion passed unanimously.

5. CONSENT AGENDA: *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.*

a. Accepting February 21, 2018 Plan Commission Meeting Minutes

b. Approving March 7, 2018 Town Board Meeting Minutes

Supervisor Wattson made a motion to approve the consent agenda. Supervisor Esser seconded, and the motion passed unanimously.

6. TREASURER'S REPORT

a. Motion Accepting the March 2018 Treasurer's Report*

Treasurer Pretty presented the report to the Board. Supervisor Pipkorn then made a motion to accept the Treasurer's Report for March 2018. Supervisor Esser seconded, and the motion passed unanimously.

7. PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS

a. Presentation of Bills/Purchase Orders/Payroll/Awards for March 1, 2018 to March 31, 2018 (Check #'s 32202-32302, V1697-V1726 and manual checks as shown)*

Following brief discussion, Supervisor Esser made a motion to accept all bills as presented for review. Supervisor Wattson seconded, and the motion passed unanimously.

8. REPORTS TO BE RECEIVED/FILED (Non-action items)

a. Possible report regarding local nuisance/law enforcement issues (Administrator Tim Rhode)*

Asst. Administrator/Clerk Ryer noted there are no open cases.

b. Report on recreation program revenues and expenditures (Assistant Administrator/Clerk Eric Ryer)*

Asst. Administrator/Clerk Ryer stated the balance stood at \$42,549.

9. PUBLIC HEARINGS

- a. None

10. OLD BUSINESS

- a. None

11. NEW BUSINESS

a. Discussion and possible motion to award the bid for the 2018 Asphalt Paving Projects*

This year the Town Board approved a budget of \$230,000 for the 2018 highway construction projects. The Town requested bids for Cedar Creek Road between Horns Corners Road and CTH Y. Two vendors provided bids to complete these projects: Stark Pavement Corporation (\$238,901.58) and Payne & Dolan Inc. (\$226,238.81). Following discussion, Supervisor Pipkorn moved the Board approve the low bid paving contract with Payne and Dolan for the amount specified above, and giving staff authority to use left-over funds within the budgeted amount for additional paving projects without having to come back to the Town Board for approval. Supervisor Wattson seconded, and the motion passed unanimously.

b. Discussion and possible motion on a license agreement with Galioto's Twelve21 for the use of Town property (1267 Washington Ave.) for sand volleyball*

Eight years ago, the Town purchased approximately 2 acres from Meg and David Galioto, which included their two northern-most volleyball courts. The Town Board approved license agreements each year since that time to allow the Galioto's to use these volleyball courts. They are again requesting use of the courts via a license agreement. Following discussion, Supervisor Esser moved to approve the license agreement with Galioto's Twelve21 for the use of Town property (1267 Washington Ave.) for sand volleyball. Supervisor Pipkorn seconded, and the motion passed unanimously.

c. Discussion and possible motion on a proposed MOU (Memo of Understanding) between the Town of Cedarburg and Village of Grafton regarding the repaving of Keup Road*

Attorney Hoeft indicated staff would request the Board table this item to allow additional time to address some issues with the Village of Grafton. Supervisor Pipkorn then moved to table the item. Supervisor Esser seconded, and the motion passed unanimously.

d. Discussion and possible motion on a proposed MOU (Memo of Understanding) between the Town of Grafton and the Town of Cedarburg for the maintenance of Maple Road*

Chairman Salvaggio and Chairman Bartel met in late 2017 to discuss various different Town government issues in Wisconsin and specifically in Ozaukee County. During the meeting, Chairman Bartel suggested that the Town formalize the long standing “gentlemen’s agreement” which has been in place for the maintenance of Maple Road between Cedar Creek Road to the South and Cedar Sauk Road to the North, with Pleasant Valley Road in the middle.

Director Monticelli noted this MOU would formalize the agreement, outlining maintenance for the Towns of Grafton and Cedarburg.

Following discussion, Supervisor Esser then moved the Board approve the proposed MOU between the Town of Grafton and the Town of Cedarburg for the maintenance of Maple Road. Supervisor Wattson seconded, and the motion passed unanimously.

e. Discussion and possible motion on Resolution 2018-3, “A Resolution of the Town Board Adopting the Town of Cedarburg Comprehensive Park Plan (2018-2022)”*

Asst. Administrator/Clerk Ryer explained this is a complete update of the Comprehensive Park Plan and would make the Town eligible for grant monies for park related projects. Following discussion, Supervisor Wattson then moved the Board approve Resolution 2018-3, “A Resolution of the Town Board Adopting the Town of Cedarburg Comprehensive Park Plan (2018-2022)”. Supervisor Pipkorn seconded, and the motion passed unanimously.

f. Discussion and possible motion on appointments to Town Committees, Commissions and Boards*

Chairman Salvaggio made the following nominations:

(1) Zoning Board of Appeals (3 yr term) – **Richard Larson, Jim Lovering**

(2) Plan Commission (3 yr term) – **Rick Goeckner**

(3) Landmarks Commission (3 yr term) – **Darla Valentine, Don Borgwardt**

(4) Weed Commissioner (1 yr term) – **DPW Director* (Monticelli) & DPW Foreman***

(Boerner)

(5) Emergency Government Director (1 yr term) – **DPW Director Adam Monticelli**

(6) Personnel Committee (1 yr term) – **5 Town Board Members**

(7) Board of Review (1 yr term) – **5 Town Board Members & Don Borgwardt**

(9) Finance Committee (1 yr term) – **Wayne Pipkorn, Thomas Esser, Bill Wattson**

(10) Park & Recreation Committee (3 yr term) – **Thomas Esser (chair)**

Following brief discussion, Supervisor Wattson made a motion to approve the appointments as noted above. Supervisor Esser seconded, and the motion passed unanimously.

12. ADJOURNMENT

At 7:13 pm, Supervisor Esser moved and Supervisor Wattson seconded a motion to adjourn. The motion was unanimously approved.

Respectfully Submitted,

Eric Ryer
Assistant Administrator/Clerk