

**TOWN OF CEDARBURG  
MEETING OF THE BOARD OF SUPERVISORS  
August 1, 2018**

Present:

David Salvaggio, Chairman  
Wayne Pipkorn, Supervisor, Seat 1  
Bill Wattson, Supervisor, Seat 2  
Thomas Esser, Supervisor Seat 4

Tim Rhode, Administrator  
Brad Hoefl, Town Attorney  
Charles Pretty, Treasurer  
Eric Ryer, Assistant Administrator/Clerk

Excused: Gary Wickert, Supervisor Seat 3

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**  
Chairman Salvaggio called the regular meeting to order at 7:00 pm. The meeting began with the pledge of allegiance.
2. **ANNOUNCEMENTS:**  
None.
3. **HEARING OF THE PEOPLE:**  
None.
4. **COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:**
  - a. **Discussion and possible motion regarding new and renewal operator licenses as listed for the 2018-2019 license period\***  
Clerk Ryer noted Constable Fitting has recommended approval of both Benjamin Henneberry and JoAnne LaVake. Supervisor Pipkorn made a motion to approve the operator licenses for both applicants for the 2018-2019 license period. Supervisor Wattson seconded, and the motion passed unanimously.
5. **CONSENT AGENDA: *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.***
  - a. **Accepting May 16, 2018 Plan Commission Meeting Minutes**
  - b. **Approving July 11, 2018 Special Town Board Meeting Minutes**  
Supervisor Pipkorn made a motion to approve the consent agenda. Supervisor Esser seconded, and the motion passed unanimously.
6. **TREASURER'S REPORT**
  - a. **Motion Accepting the July 2018 Treasurer's Report\***  
Treasurer Pretty presented the report to the Board. Supervisor Pipkorn made a motion to accept the Treasurer's Report for July 2018. Supervisor Wattson seconded, and the motion passed unanimously.
7. **PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS**
  - a. **Presentation of Bills/Purchase Orders/Payroll/Awards for July 1, 2018 to July 27, 2018 (Check #'s 32587-32667, V1843-V1879 and manual checks/wire transfer as shown)\***

Administrator Rhode noted an updated register was handed out to the Board, which included the first two payments to the contractor regarding the Sports Complex. Following brief discussion, Supervisor Esser made a motion to accept all bills as presented for review. Supervisor Wattson seconded, and the motion passed unanimously.

**8. REPORTS TO BE RECEIVED/FILED (Non-action items)**

**a. Possible report regarding local nuisance/law enforcement issues (Administrator Tim Rhode)\***

Administrator Rhode noted Constable Fitting is investigating a few dog complaints, and continues to work with property owners regarding a few nuisance issues. He also noted the home on Highview Drive sold to someone looking to improve it, which will address a property with ongoing maintenance issues.

**b. Report on recreation program revenues and expenditures (Assistant Administrator/Clerk Eric Ryer)\***

Asst. Administrator/Clerk Ryer stated the balance stood at just under \$30,000.

**9. PUBLIC HEARINGS**

**a. None**

**10. OLD BUSINESS**

**a. None**

**11. NEW BUSINESS**

**a. Discussion and possible motion accepting a donation for the Cedarburg Sports Complex\***

Chairman Salvaggio noted the new Cedarburg Sports Complex received its first major donation of \$30,000 from Mrs. Margery Uihlein on behalf of David V. and Margery Uihlein.

Following discussion, Supervisor Pipkorn moved the Board accept the donation for the Cedarburg Sports Complex. Supervisor Esser seconded, and the motion passed unanimously.

**b. Discussion and possible motion on a property, casualty, and worker's compensation insurance policy for the Town of Cedarburg for 2018/2019\***

Two of the three insurance brokers from the last several years have submitted proposals for the period 8/1/18 to 8/1/19; LeRoy C. Haeser & Co./Rural Mutual Insurance and Tony Matera of Ansay & Associates. Both proposals will keep the Town out of the state worker's compensation pool.

Administrator Rhode reviewed the proposals with the Board. The Board then gave each LeRoy Haeser and Tony Matera an opportunity to review their proposals with the Board.

Following discussion, Supervisor Esser made a motion to approve the property, casualty, and worker's compensation insurance policy for the Town of Cedarburg for 2018/2019 with Ansay/CIC. Supervisor Wattson seconded, and the motion passed unanimously.

**c. Update on the Town Zoning Map\***

Asst. Administrator/Clerk Ryer noted staff worked with Ozaukee County to update the Town Zoning map at no cost to the Town. Supervisor Esser moved to accept the updated Zoning Map. Supervisor Wattson seconded, and the motion passed unanimously.

**d. Discussion and possible motion on appointments to Town Committees, Commissions and Boards\***

Chairman Salvaggio nominated Larry Lechner to replace Ralph Luedtke (retiring) on the Plan Commission and complete his current term. Supervisor Esser moved to confirm this nomination, Supervisor Pipkorn seconded, and the motion passed unanimously.

**e. Discussion and possible motion on Resolution 2018-4, "A Resolution for the Wisconsin RPC and DNR Great Lakes Basin Tree Planting Grant Program"\***

Asst. Administrator/Clerk Ryer explained staff would like to apply for the Wisconsin Regional Planning Commissions' and DNR Great Lakes Basin Tree Planting Program Grant program. The Town would be making a grant application for the trees at the Cedarburg Sports Complex. The site plan shows 135 trees set to be planted on the former farm field. Staff verified with the grant program contact that the Town is indeed eligible, but the Board needs to approve a Resolution that would authorize Administrator Rhode to make signatures related to the application/grant award on behalf of the Town. Supervisor Pipkorn made a motion the Town Board approve Resolution 2018-4. Supervisor Esser seconded, and the motion passed unanimously.

**12. CLOSED SESSION**

**a. The Town Board may go to closed session pursuant to:**

- i. **Wisconsin Statutes Sec. 19.85(1)(e) to "Deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," including but not limited to the former Prochnow landfill property.**

At 7:42pm, Supervisor Esser made a motion to go into Closed Session per Wisconsin Statutes Sec. 19.85(1)(g). The motion was seconded by Supervisor Wattson, and unanimously approved by roll call vote.

**b. Reconvene to open session and the regular order of business**

Supervisor Esser made a motion that was seconded by Supervisor Pipkorn to reconvene to open session at 8:25 pm. The motion passed unanimously.

**13. Discussion and possible motion related to closed session business\***

None taken.

**14. ADJOURNMENT**

At 8:25 pm, Supervisor Esser moved and Supervisor Pipkorn seconded a motion to adjourn. The motion was unanimously approved.

Respectfully Submitted,

Eric Ryer  
Assistant Administrator/Clerk