

**TOWN OF CEDARBURG  
MEETING OF THE BOARD OF SUPERVISORS  
September 5, 2018**

Present:

David Salvaggio, Chairman  
Wayne Pipkorn, Supervisor, Seat 1  
Bill Wattson, Supervisor, Seat 2  
Gary Wickert, Supervisor Seat 3  
Thomas Esser, Supervisor Seat 4

Tim Rhode, Administrator  
Brad Hoefl, Town Attorney  
Charles Pretty, Treasurer  
Eric Ryer, Assistant Administrator/Clerk  
Adam Monticelli, Director of Public Works

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Chairman Salvaggio called the regular meeting to order at 7:00 pm. The meeting began with the pledge of allegiance.

**2. ANNOUNCEMENTS:**

Administrator Rhode noted staff is working on the 2019 draft budget and will be scheduling a Finance Committee meeting soon. He also noted the Sports Complex work has been slow as of late due to the wet weather. Director of Public Works Monticelli noted there has been road shoulder damage due to the recent rain, and the crew is doing what they can to address storm damage.

**3. HEARING OF THE PEOPLE:**

None.

**4. COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:**

**a. Discussion and possible motion regarding a holding tank agreement for 8600 Hickory Lane\***

Supervisor Pipkorn made a motion to approve the holding tank agreement for 8600 Hickory Lane. Supervisor Wattson seconded, and the motion passed unanimously.

**5. CONSENT AGENDA: *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.***

- a. Accepting May 18, 2018 Finance Committee Meeting Minutes**
- b. Accepting June 27, 2018 Special Park & Recreation Committee Meeting Minutes**
- c. Accepting July 18, 2018 Plan Commission Meeting Minutes**
- d. Approving August 1, 2018 Town Board Meeting Minutes**

Supervisor Wattson made a motion to approve the consent agenda. Supervisor Pipkorn seconded, and the motion passed unanimously.

**6. TREASURER'S REPORT**

**a. Motion Accepting the August 2018 Treasurer's Report\***

Treasurer Pretty presented the report to the Board. Supervisor Pipkorn made a motion to accept the Treasurer's Report for August 2018. Supervisor Wickert seconded, and the motion passed unanimously.

**7. PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS**

- a. **Presentation of Bills/Purchase Orders/Payroll/Awards for August 1, 2018 to August 31, 2018 (Check #'s 32668-32780, V1880-V1928 and manual checks/wire transfer as shown)\***

Following brief discussion, Supervisor Esser made a motion to accept all bills as presented for review. Supervisor Wattson seconded, and the motion passed unanimously.

**8. REPORTS TO BE RECEIVED/FILED (Non-action items)**

- a. **Report regarding the Cedarburg School District Referendum (Cedarburg School District Superintendent Todd Bugnacki)\***

Cedarburg School District Superintendent Todd Bugnacki noted he was joined by John Koster, Director of Buildings and Grounds, Ben Irwin, Director of Financial Services, and Karen Egelhoff, Communications Coordinator. Superintendent Bugnacki gave a presentation regarding the referendum, summarizing the timeline of the process and defining the needs of the district. They look to address capacity, teaching and learning, and safety.

The Board then discussed the referendum with School District staff, citing concerns regarding the survey and messaging to the community. Following discussion, the Board thanked Superintendent Bugnacki and staff for attending to discuss the referendum with the Board.

- b. **Possible report regarding local nuisance/law enforcement issues (Administrator Tim Rhode)\***

Administrator Rhode noted Constable Fitting is investigating a few complaints and nuisance issues.

- c. **Report on recreation program revenues and expenditures (Assistant Administrator/Clerk Eric Ryer)\***

Asst. Administrator/Clerk Ryer stated the balance stood at just over \$22,000.

**9. PUBLIC HEARINGS**

- a. None

**10. OLD BUSINESS**

- a. None

**11. NEW BUSINESS**

- a. **Discussion and possible motion waiving the park shelter rental fee for Pleasant Valley Park & Trails for the Cedarburg Lion's Club\***

The Cedarburg Lion's Club has reserved the Pleasant Valley Park & Trails shelter for Monday, September 10th from 4:30pm to 9:00pm for a general meeting and picnic. The Lion's Club has made considerable financial and labor donations to Pleasant Valley Park & Trails over the years. As such, the Club is asking the Board to consider waiving the rental fee. Following discussion, Supervisor Pipkorn moved the Board waive the park shelter rental fee for Pleasant Valley Park & Trails for the Cedarburg Lion's Club. Supervisor Esser seconded, and the motion passed unanimously.

- b. **Discussion and possible motion approving Resolution 2018-5, "A Resolution to Accept a Monetary and Artwork Donation from Ken and Edith Korb for the Town Sports Complex Project"\***

Town residents Kenneth and Edith Korb have presented a \$500,000 donation check to the Town of Cedarburg to be used for the Town Sports Complex Project, and donate a piece of

artwork to the Town of Cedarburg to be displayed at the Town Sports Complex Project. Following discussion, Supervisor Wickert made a motion the Board approve Resolution 2018-5, "A Resolution to Accept a Monetary and Artwork Donation from Ken and Edith Korb for the Town Sports Complex Project." Supervisor Pipkorn seconded, and the motion passed unanimously.

**c. Discussion and possible motion approving Resolution 2018-6, "A Resolution to Name the Town of Cedarburg Sports Complex the Korb Sports Complex"\***

Chairman Salvaggio noted that in recognition of the Korb's generous donation to the Town, he has introduced Resolution 2018-6 to name the sports complex the Korb Sports Complex. Supervisor Pipkorn moved the Board approve Resolution 2018-6, "A Resolution to Name the Town of Cedarburg Sports Complex the Korb Sports Complex". Supervisor Wickert seconded, and the motion passed unanimously.

**d. Discussion and possible motion approving Resolution 2018-7, "Appointing Grota Appraisals, LLC as the Town Assessor and Approving a Contract for the Maintenance of Assessment Records 2019-2021"\***

The Town's agreement with the current Town Assessor, Grota Appraisals, LLC, expires at the end of 2018. Grota Appraisals has provided a contract for the same scope of work, with annual cost increasing slightly from \$18,200 to \$19,800 per year for the next three years. Following discussion, Supervisor Wickert made a motion the Board approve Resolution 2018-7, "Appointing Grota Appraisals, LLC as the Town Assessor and Approving a Contract for the Maintenance of Assessment Records 2019-2021." Supervisor Wattson seconded, and the motion passed unanimously.

**12. CLOSED SESSION**

**a. The Town Board may go to closed session pursuant to:**

- i. Wisconsin Statutes Sec. 19.85(1)(g) to "Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved", including but not limited to, communication/claim from Michael Groth regarding the removal/replacement of trees by the Town.**

At 8:18pm, Supervisor Wattson made a motion to go into Closed Session per Wisconsin Statutes Sec. 19.85(1)(g). The motion was seconded by Supervisor Pipkorn, and unanimously approved by roll call vote.

**b. Reconvene to open session and the regular order of business**

Supervisor Wickert made a motion that was seconded by Supervisor Pipkorn to reconvene to open session at 8:43 pm. The motion passed unanimously.

**13. Discussion and possible motion related to communication/claim from Michael Groth regarding the removal/replacement of trees by the Town\***

None taken.

**14. ADJOURNMENT**

At 8:43 pm, Supervisor Wickert moved and Supervisor Pipkorn seconded a motion to adjourn. The motion was unanimously approved.

Respectfully Submitted,  
Eric Ryer  
Assistant Administrator/Clerk