

**TOWN OF CEDARBURG  
SPECIAL MEETING OF THE BOARD OF SUPERVISORS  
January 16, 2019**

Present:

David Salvaggio, Chairman  
Wayne Pipkorn, Supervisor, Seat 1  
Bill Wattson, Supervisor, Seat 2

Eric Ryer, Assistant Administrator/Clerk  
Charles Pretty, Treasurer

Excused:

Gary Wickert, Supervisor Seat 3, Thomas Esser, Supervisor Seat 4

**1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**

Chairman Salvaggio called the special meeting to order at 2:00 pm. The meeting began with the pledge of allegiance.

**2. ANNOUNCEMENTS:**

None.

**3. HEARING OF THE PEOPLE:**

None.

**4. COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:**

**a. Discussion and possible motion regarding an operator license application as listed for the 2018-2019 license period\***

Supervisor Pipkorn made a motion to approve the operator license application for Gerard Anthony Ozuna for the 2018-2019 license period. Supervisor Wattson seconded, and the motion passed unanimously.

**b. Discussion and possible motion approving a temporary Class "B" picnic fermented malt beverage license for the St. Francis Borgia Catholic Church Spaghetti Dinner\***

Supervisor Pipkorn made a motion to approve the temporary Class "B" picnic fermented malt beverage license for the St. Francis Borgia Catholic Church Spaghetti Dinner. Supervisor Wattson seconded, and the motion passed unanimously.

**c. Discussion and possible motion approving a temporary Class "B" picnic fermented malt beverage license and a temporary "Class B" picnic wine license for the St. Francis Borgia Catholic Church Auction from the Heart\***

Supervisor Wattson made a motion to approve the temporary Class "B" picnic fermented malt beverage license and a temporary "Class B" picnic wine license for the St. Francis Borgia Catholic Church Auction from the Heart. Supervisor Pipkorn seconded, and the motion passed unanimously.

**5. CONSENT AGENDA: *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.***

- a. Accepting November 28, 2018 Special Plan Commission Meeting Minutes
- b. Accepting December 5, 2018 Special Plan Commission Meeting Minutes
- c. Approving December 5, 2018 Special Town Board: Budget Public Hearing Minutes
- d. Approving December 5, 2018 Town Board Meeting Minutes

Supervisor Pipkorn made a motion to approve the consent agenda. Supervisor Wattson seconded, and the motion passed unanimously.

**6. TREASURER'S REPORT**

**a. Motion Accepting the December 2018 Treasurer's Report\***

Treasurer Pretty presented the report to the Board. Supervisor Pipkorn then made a motion to accept the Treasurer's Report for December 2018. Supervisor Wattson seconded, and the motion passed unanimously.

**7. PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS**

**a. Presentation of Bills/Purchase Orders/Payroll/Awards for December 1, 2018 to December 31, 2018 (Check #'s 33098-33165, V2021-V2047 and manual checks as shown)\***

Following brief discussion, Supervisor Wattson made a motion to accept all bills as presented for review. Supervisor Pipkorn seconded, and the motion passed unanimously.

**8. REPORTS TO BE RECEIVED/FILED (Non-action items)**

**a. Possible report regarding local nuisance/law enforcement issues (Administrator Tim Rhode)\***

Asst. Administrator/Clerk Ryer noted Constable Fitting had nothing to report at this time.

**b. Report on recreation program revenues and expenditures (Assistant Administrator/Clerk Eric Ryer)\***

Asst. Administrator/Clerk Ryer stated there was nothing to report as there are no month-end financials for 2019.

**9. PUBLIC HEARINGS**

**a. None**

**10. OLD BUSINESS**

**a. Discussion and possible motion on proposed Resolution 2019-1, "Approving the 2019 Town of Cedarburg Building Permit Fee Schedule"\***

Each year, the Town Board must approve the Town of Cedarburg's Building Permit Fee Schedule. The fee schedule designates fees for various permits, inspections and plan reviews by SafeBuilt. SafeBuilt submitted the following proposed changes:

- For Residential 1 & 2 Family: from \$35 base plus \$.035/sf all areas and a \$50 minimum to a \$45 base plus \$.045/sf all areas and a \$65 minimum
- For Commercial Building: from \$45 base plus \$.04/sf all areas and a \$65 minimum to a \$55 base plus \$.055/sf all areas and a \$75 minimum
- Establish a new erosion control permit for small additions & garages to be set at \$75. The Town does not currently have such a fee for small projects, only a fee for larger projects at \$140

Following brief discussion, Supervisor Pipkorn made a motion to approve Resolution 2019-1. Supervisor Wattson seconded, and the motion passed unanimously.

**11. NEW BUSINESS**

**a. None**

**12. ADJOURNMENT**

At 2:08 pm, Supervisor Wattson moved and Supervisor Pipkorn seconded a motion to adjourn. The motion was unanimously approved.

Respectfully Submitted,

Eric Ryer  
Assistant Administrator/Clerk