

**TOWN OF CEDARBURG
MEETING OF THE BOARD OF SUPERVISORS
March 6, 2019**

Present:

David Salvaggio, Chairman
Wayne Pipkorn, Supervisor, Seat 1
Bill Wattson, Supervisor, Seat 2
Gary Wickert, Supervisor Seat 3
Thomas Esser, Supervisor Seat 4

Tim Rhode, Administrator
Charles Pretty, Treasurer
Eric Ryer, Assistant Administrator/Clerk
Brad Hoeft, Town Attorney
Jeff Boerner, Director of Public Works

1. **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE**
Chairman Salvaggio called the regular meeting to order at 7:00 pm. The meeting began with the pledge of allegiance.
2. **ANNOUNCEMENTS:**
None.
3. **HEARING OF THE PEOPLE:**
None.
4. **COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:**
 - a. None
5. **CONSENT AGENDA:** *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.*
 - a. **Accepting December 19, 2018 Plan Commission Meeting Minutes**
 - b. **Accepting February 6, 2019 Special Park & Recreation Committee Meeting Minutes**
 - c. **Approving February 6, 2019 Town Board Meeting Minutes**
Supervisor Wickert made a motion to approve the consent agenda. Supervisor Wattson seconded, and the motion passed unanimously.
6. **TREASURER'S REPORT**
 - a. **Motion Accepting the February 2019 Treasurer's Report***
Treasurer Pretty presented the report to the Board. Supervisor Pipkorn then made a motion to accept the Treasurer's Report for February 2019. Supervisor Wattson seconded, and the motion passed unanimously.
7. **PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS**
 - a. **Presentation of Bills/Purchase Orders/Payroll/Awards for February 1, 2019 to February 28, 2019 (Check #'s 33225-33295, V2077-V2103 and manual checks as shown)***
Following brief discussion, Supervisor Pipkorn made a motion to accept all bills as presented for review. Supervisor Wattson seconded, and the motion passed unanimously.
8. **REPORTS TO BE RECEIVED/FILED (Non-action items)**
 - a. **Possible report regarding local nuisance/law enforcement issues (Administrator Tim Rhode)***
Administrator Rhode noted Constable Fitting has primarily been working on a neighbor dispute case. He also updated the Board on the Korb Sports Complex, that the public works

crew is back up to full staffing levels, the phone system update will be completed soon, and the spring Town newsletter will go out before April.

b. Report on recreation program revenues and expenditures (Assistant Administrator/Clerk Eric Ryer)*

Asst. Administrator/Clerk Ryer stated the recreation programming was self-supporting with a balance of \$56,311.

9. PUBLIC HEARINGS

- a. None

10. OLD BUSINESS

- a. None

11. NEW BUSINESS

- a. Discussion and possible motion on a conditional use permit application by EMR, LLC (5 Corners Isuzu Truck & Auto) to operate general sales, service and body work of new and used automobiles, trucks, recreational vehicles, and medium-duty commercial vehicles for the property located at 1266 Washington Avenue [Owner: RWMD, LLC, NW ¼ of Section 22, 4.2 acres, zoned B-3 Business District]***

Eric Weninger of 5 Corners Isuzu Truck & Auto has submitted a conditional use permit application for the property located at 1266 Washington Avenue. The business changed hands and is now owned by EMR, LLC (Eric Weninger). It has also recently obtained an Isuzu franchise/license. Auto related sales and repairs are considered conditional uses in the B-3 district.

The Board discussed the issue of the nonconforming pole sign along Sycamore Drive. It was noted the Plan Commission recommended they keep the sign and update it one time, but if they would like to update the sign in the future it must conform to Town Code. Following discussion, Supervisor Wattson moved the Board approve the conditional use permit application by EMR, LLC (5 Corners Isuzu Truck & Auto) to operate general sales, service and body work of new and used automobiles, trucks, recreational vehicles, and medium-duty commercial vehicles for the property located at 1266 Washington Avenue. Supervisor Pipkorn seconded, and the motion passed unanimously.

- b. Discussion and possible action regarding a seasonal tent for Wayne's Drive-In***

In May of last year, the Town Board approved a tent permit for 2018 contingent for Wayne's Drive-In contingent upon inspection by the Building Inspector. Staff reached out to Steve Michalica of Wayne's Drive-In to see if they wanted to erect the tent again in 2019, which they do.

The Board questioned if it would be the same tent as 2018; Mr. Michalica confirmed it would be the same tent used in the same manner. Following discussion, Supervisor Esser made a motion to approve the seasonal tent for Wayne's Drive-In. Supervisor Wickert seconded, and the motion passed unanimously.

- c. Update and possible motion on approval to enter into a lease agreement with Ricoh Copier***

The Town of Cedarburg entered into a Copier Lease agreement with Ricoh back in April of 2014 for a 60-month lease for our Ricoh MPC 4503 at a cost of \$361.50/month. The copier which is an all-in-one color copier also does scanning, fax collating and sorting. While reviewing copiers on the State of Wisconsin contract, staff was directed to the same version

just the updated model number which is the Ricoh IMC 4500. After reviewing options, Staff is recommending the Ricoh IMC 4500 which is a cost saving over our current lease agreement of \$53.55/month. The new agreement would be approximately \$307.95. Following discussion, Supervisor Wickert made a motion to enter into a lease agreement with Ricoh Copier for 5 years. Supervisor Esser seconded, and the motion passed unanimously.

d. Update and possible motion on Resolution 2019-3, “Approving Wages Effective January 1, 2019”*

Following brief discussion, Supervisor Pipkorn made a motion to approve Resolution 2019-3, “Approving Wages Effective January 1, 2019.” Supervisor Wattson seconded, and the motion passed unanimously.

12. ADJOURNMENT

At 7:20 pm, Supervisor Esser moved and Supervisor Pipkorn seconded a motion to adjourn. The motion was unanimously approved.

Respectfully Submitted,

Eric Ryer
Assistant Administrator/Clerk