

**TOWN OF CEDARBURG
MEETING OF THE BOARD OF SUPERVISORS
March 7, 2018**

Present:

David Salvaggio, Chairman
Wayne Pipkorn, Supervisor, Seat 1
Gary Wickert, Supervisor Seat 3
Thomas Esser, Supervisor Seat 4

Tim Rhode, Administrator
Charles Pretty, Treasurer
Eric Ryer, Assistant Administrator/Clerk

Excused:

Bill Wattson, Supervisor, Seat 2

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Salvaggio called the regular meeting to order at 7:00 pm. The meeting began with the pledge of allegiance.

2. ANNOUNCEMENTS:

Administrator Rhode noted the Constable had some background checks but no case activity the past month. He also noted there was a meeting held at Town Hall regarding the old R&R quarry for a low hazard exemption permit. Lastly, the Village of Grafton is moving forward with the Kohlwey farm development.

3. HEARING OF THE PEOPLE:

None.

4. COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:

- a. **Discussion and possible motion approving a temporary Class “B” picnic fermented malt beverage license and a temporary “Class B” picnic wine license for the St. Francis Borgia Catholic Church wine tasting and small plates event***

Supervisor Pipkorn made a motion to approve a temporary Class “B” picnic fermented malt beverage license and a temporary “Class B” picnic wine license for the St. Francis Borgia Catholic Church wine tasting and small plates event. Supervisor Wickert seconded, and the motion passed unanimously.

5. CONSENT AGENDA: *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.*

- a. **Accepting January 17, 2018 Plan Commission Meeting Minutes**
b. **Accepting January 31, 2018 Special Park & Recreation Committee Meeting Minutes**
c. **Approving February 7, 2018 Town Board Meeting Minutes**

Supervisor Wickert made a motion to approve the consent agenda. Supervisor Esser seconded, and the motion passed unanimously.

6. TREASURER’S REPORT

- a. **Motion Accepting the February 2018 Treasurer’s Report***

Treasurer Pretty presented the report to the Board. Supervisor Pipkorn then made a motion to accept the Treasurer’s Report for February 2018. Supervisor Esser seconded, and the motion passed unanimously.

7. PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS

- a. Presentation of Bills/Purchase Orders/Payroll/Awards for February 1, 2018 to February 28, 2018 (Check #'s 32126-32201, V1669-V1696 and manual checks as shown)***

Following brief discussion, Supervisor Esser made a motion to accept all bills as presented for review. Supervisor Wickert seconded, and the motion passed unanimously.

8. REPORTS TO BE RECEIVED/FILED (Non-action items)

- a. Possible report regarding local nuisance/law enforcement issues (Administrator Tim Rhode)***

Administrator Rhode noted there are no open cases.

- b. Report on recreation program revenues and expenditures (Assistant Administrator/Clerk Eric Ryer)***

Asst. Administrator/Clerk Ryer stated the balance stood at \$30,148.

9. PUBLIC HEARINGS

- a. None**

10. OLD BUSINESS

- a. Discussion and possible motion on Resolution 2018-1, "Approving BCPL loan request for Municipal General Obligation Debt for the Sports Complex"***

Administrator Rhode noted the Board is considering a state loan as one option for financing the sports complex. This does not obligate the Town to use this loan process, but does give it the option to do so. Following discussion, Supervisor Pipkorn made a motion the Board approve Resolution 2018-1, "Approving BCPL loan request for Municipal General Obligation Debt for the Sports Complex". Supervisor Esser seconded, and the motion passed unanimously.

11. NEW BUSINESS

- a. Discussion and possible motion regarding an addition to the Ozaukee County Covered Bridge Park***

County Administrator Dzwiniel explained the County has taken possession of a property adjacent to Covered Bridge Park. He explained the intention of the County Board is to expand the park to this parcel for passive recreation with a small parking pad and hiking trails. This was meant as an update from the County Administrator, and no action was taken by the Town Board.

- b. Discussion and possible motion on an architectural and site plan review for a 2,400 square foot outbuilding for the property located at 2277 CTH I [Petitioner: Jennifer Brinovec, Zoned A-1 Agricultural, 10.9 acres, NE ¼ Sec. 3]***

Jennifer Brinovec would like to construct a 2,400 square foot steel outbuilding on their property located at 2277 CTH I. The building would consist of one long span measuring 40' x 60'. A principal building of this size is allowed on their 10.9 acre lot, as there is no limit on the size of agricultural buildings on A-1 on lots greater than 8 acres. However, Section 320-25 of the Code explains that new buildings greater than 1,500 square feet are required to go before the Plan Commission and Town Board for architectural and site plan review. Following discussion, Supervisor Pipkorn moved the Board approve the proposed architectural and site plan review for a 2,400 square foot outbuilding for the property located at 2277 CTH I. Supervisor Esser seconded, and the motion passed unanimously.

c. Discussion and possible motion regarding a revised concept site plan for the Cedarburg Sports Complex*

Administrator Rhode explained the Board is considering a revised site plan for the Cedarburg Sports Complex following a favorable recommendation from the Park and Recreation Committee. The plan takes into account input from the public and community organizations, as well as topographical work that showed the revised site plan would best meet the community's needs while working to minimize site improvement costs. He noted the revised site plan shows a decreased number of ballfields and an increased number of multi-use space. The ballfield space now includes two quad plexes, one for tee ball and one for youth baseball and softball. The layout also separates field space by seasonal use, minimizing the number of times park users must cross the road. Infrastructure for lighting will be installed, but no money in the budget for lighting up front. A member of the public who resides next to the property cited concerns regarding lighting, traffic, and park hours. Administrator Rhode noted all fields are planned to be lit eventually, as well as the roads and parking lot, however, field lighting is not in the budget at this time. Supervisor Esser noted that the new LED technology minimizes light spillover. Chairman Salvaggio noted there is no interest in putting a berm along the west property line, as that could invite spectators to sit on top of the berm. Administrator Rhode noted there were no plans to install a basketball court as the site plan supplies field space for current Town recreation programming, and there has been no suggestion to add a basketball court during this process. Chairman Salvaggio and Administrator Rhode noted park hours will be posted, with the Sheriff Department patrolling. Administrator Rhode also noted a traffic study was conducted, and turning lanes will be installed in 2018 to access the site. The DOT completed a speed study and decided not to lower the speed limit in front of the park. Following discussion, Supervisor Wickert made a motion the Board approve the revised concept site plan for the Cedarburg Sports Complex. Supervisor Esser seconded, and the motion passed unanimously.

12. CLOSED SESSION

a. The Town Board may go to closed session pursuant to:

- i. Wisconsin Statutes Sec. 19.85 (1) (c) to "Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility".**

At 7:35pm, Supervisor Esser made a motion to go into Closed Session per Wisconsin Statutes Sec. 19.85(1)(c). The motion was seconded by Supervisor Pipkorn, and unanimously approved by roll call vote.

b. Reconvene to open session and the regular order of business

Supervisor Wickert made a motion that was seconded by Supervisor Esser to reconvene to open session at 7:57 pm. The motion passed unanimously.

13. Discussion and possible motion related to closed session business*

None taken.

14. ADJOURNMENT

At 7:58 pm, Supervisor Esser moved and Supervisor Wickert seconded a motion to adjourn. The motion was unanimously approved.

Respectfully Submitted,

Eric Ryer
Assistant Administrator/Clerk