

**TOWN OF CEDARBURG
MEETING OF THE BOARD OF SUPERVISORS
January 4, 2017**

Present:

David Valentine, Chairman
Wayne Pipkorn, Supervisor, Seat 1
David Salvaggio, Supervisor, Seat 2
Gary Wickert, Supervisor, Seat 3
Thomas Esser, Supervisor, Seat 4

Tim Rhode, Administrator
Adam Monticelli, Director of Public Works
Eric Ryer, Asst. Administrator/Clerk
Charles Pretty, Treasurer

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

Chairman Valentine called the meeting to order at 7:00 pm. The meeting began with the pledge of allegiance.

2. ANNOUNCEMENTS:

Chairman Valentine noted Cedarburg Little League registration is now open online.

3. HEARING OF THE PEOPLE:

None.

4. COMMUNICATIONS AND REQUESTS FOR HOLDING TANK AGREEMENTS AND OPERATOR LICENSES:

a. Discussion and possible motion regarding an operator license application for Brittani Rae Hanson for the 2016-2017 license period*

Chairman Valentine noted the background check was conducted and Constable Fitting has recommended approval of Hanson, however, no proof of the alcohol awareness course has yet been submitted. Supervisor Pipkorn made a motion to approve the operator license application for Hanson contingent upon proof of the alcohol awareness course being submitted to the Town Clerk. Supervisor Salvaggio seconded, and the motion passed unanimously.

b. Discussion and possible motion approving a temporary Class "B" picnic fermented malt beverage license and a temporary "Class B" picnic wine license for the St. Francis Borgia Catholic Church Spaghetti Dinner*

Supervisor Salvaggio made a motion to approve the temporary Class "B" picnic fermented malt beverage license and a temporary "Class B" picnic wine license for the St. Francis Borgia Catholic Church Spaghetti Dinner. Supervisor Esser seconded, and the motion passed unanimously.

5. CONSENT AGENDA: *The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless someone requests an item to be removed for separate consideration and vote.*

- a. Accepting October 26, 2016 Special Park & Recreation Committee Meeting Minutes
- b. Accepting October 19, 2016 Plan Commission Meeting Minutes
- c. Approving November 30, 2016 Special Town Board Meeting Minutes
- d. Approving November 30, 2016 Special Town Board: Budget Public Hearing Minutes

Supervisor Esser made a motion to approve the consent agenda. Supervisor Pipkorn seconded, and the motion passed unanimously.

6. TREASURER'S REPORT

- a. Motion Accepting the December 2016 Treasurer's Report*

Supervisor Pipkorn made a motion to accept the Treasurer's Report for December 2016. Supervisor Esser seconded, and the motion passed unanimously.

7. PRESENTATION OF BILLS/PURCHASE ORDER/PAYROLL/AWARDS

- a. **Presentation of Bills/Purchase Orders/Payroll/Awards for December 1, 2016 to December 31, 2016 (Check #'s 30980-31040, V1215-V1243 and manual checks as shown)***

Following brief discussion, Supervisor Esser made a motion to accept all bills as presented for review. Supervisor Salvaggio seconded, and the motion passed unanimously.

8. REPORTS TO BE RECEIVED/FILED (Non-action items)

- a. **Possible report regarding local nuisance/law enforcement issues (Constable Ryan Fitting)***

Constable Fitting was unable to attend. Administrator Rhode noted a ticket was issued by Constable Fitting for a case involving illegal burning on Pioneer Road.

- b. **Report on recreation finances (Assistant Administrator/Clerk Eric Ryer)***

Asst. Administrator/Clerk Ryer noted recreation programming was self-supporting for the 2016 year. The 2017 year is just beginning to accumulate a balance of fundraising and expenditures.

9. PUBLIC HEARINGS

- a. None

10. OLD BUSINESS

- a. None

11. NEW BUSINESS

- a. **Discussion and possible motion on a conditional use permit application by Doug & Sue Schnell to construct a 1,134 square foot outbuilding within 500 feet of a residential district on the property located at 2225 Ivy Lane [SW ¼ of Section 5, 35 acres, zoned A-1 Agricultural and C-1 Conservancy]***

Doug and Sue Schnell would like to construct a 1,134 square foot outbuilding on their 35 acre property located at 2225 Ivy Lane. The building would consist of one long span measuring 42' x 27'. A principal building of this size is allowed in A-1 without architectural and site plan review since it is less than 1,500 square feet. It is of note that there is no limit on size of agricultural buildings in A-1 so long as parcel size is greater than 8 acres. However, Section 320-26 of the Town Code states that agricultural outbuildings with 500 feet of a residential district require a conditional use permit.

Chairman Valentine noted the application had been discussed at the Plan Commission, with a unanimous recommendation for approval. Following discussion, Supervisor Salvaggio moved the Board approve the conditional use permit application by Doug & Sue Schnell to construct a 1,134 square foot outbuilding within 500 feet of a residential district on the property located at 2225 Ivy Lane. Supervisor Pipkorn seconded, and the motion passed unanimously.

12. CLOSED SESSION

- a. **The Town Board may go to closed session pursuant to:**
i. **Wisconsin Statutes Sec. 19.85 (1) (c) to "Consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility".**

- ii. **Wisconsin Statutes Sec. 19.85(1)(e) to “Deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” including but not limited to the purpose of deliberating or negotiating the purchasing of public properties for development of a Town Sports Complex.**

At 7:17 pm, Supervisor Salvaggio made a motion to go into Closed Session per Wisconsin Statutes Sec. 19.85(1)(c) and Statutes Sec. 19.85(1)(e). The motion was seconded by Supervisor Wickert, and unanimously approved by roll call vote.

b. Reconvene to open session and the regular order of business

Supervisor Wickert made a motion that was seconded by Supervisor Salvaggio to reconvene to open session at 7:47 pm. The motion passed unanimously.

13. Discussion and possible motion related to closed session business*

None taken.

14. ADJORNMENT

At 7:47 pm, Supervisor Esser made a motion to adjourn that was seconded by Supervisor Pipkorn. The motion was unanimously approved.

Respectfully Submitted,

Eric Ryer
Assistant Administrator/Clerk