



2012 Vendor Rules & Indemnity and Hold Harmless Agreement

Market Season & Location

The Five Corners Farmers Market is operated by the Town of Cedarburg. The market will begin on June 16, 2012 and end on October 13, 2012. The market will operate on Saturday's from 9:00 AM to 2:00 PM at the parking lot of Galioto's Twelve21 located at 1221 Wauwatosa Rd., Cedarburg, Wisconsin, 53012.

Registration

- Vendors must register and pay the applicable participation fee at Town Hall before participating in the market. To register, vendors must fully execute the Five Corners Farmers Market Vendor Contract, and the Five Corners Farmers Market Indemnity and Hold Harmless Agreement. No registrations will be accepted at the market. Participation fees are non-refundable. Failure to follow Vendor Rules & Regulations may result in expulsion from the market.

Licenses/Permits

- The vendor is responsible for obtaining all applicable licenses and permits required for the sale of his/her/its product to the public.

Vendor Spaces

- Each vendor will be assigned a stall/area that will remain constant for all market days until changed in writing by the Town.
- Trucks and vehicles may enter and start to unload at 8:30 AM AND must be in their stall(s) by 8:55 a.m. Caution should be taken if arriving early or late, as it is ultimately a safety issue with the public and other vendors present. Vendors are expected to stay until 2:00 P.M. unless their product sells out earlier.
- Tents are limited to 10' x 10' in size, and must not extend out beyond the stall areas
- The market will close at 2:00 PM and all selling must cease.
- Vendors must be packed and cleaned up by 2:30 PM.
- Unsold produce must be removed from the area, taking all waste and garbage with you. The stall must be entirely cleaned up.
- Vendors must furnish their own table and chairs, or use the back of their vehicles. When setting up, do not extend into adjoining spaces.
- The remainder of the parking lot area *MUST* be kept clear for pedestrians and for emergency vehicles.

Products Sold

- Both Food and Non-Food products can be sold.
- All food products must be locally grown.
- Fruit unable to be grown in Wisconsin will be the only exception to this rule.
- Food items that can be sold include: home grown produce, edible grains, fruits, maple sugar, honey, eggs, dairy, vinegars, jam, jelly, sauces, bakery and home canned goods that are labeled and processed in accordance with the State of Wisconsin Food Processing Standards.
- All produce; dairy, meats, bakery and poultry sold at the market must be displayed and sold in a manner, which prevents contamination, by dust, dirt, flies or other insects. These items are not to be exposed to the open air without proper protection.
- No wholesale produce may be sold at the market.



VENDOR REGISTRATION FORM

Vendor Name _____

Name of Business _____

Address _____

Business Address (if different) _____

Home Phone _____ Work Phone _____ Email _____

What products will you bring to market (list all)?

Are products: _____ conventional _____ certified organic _____ sustainable

Please provide information you'd like the public to see about your business for the Market web page. If you have a web page, please provide the web address if you would like to have it linked to the Market web page:

_____ Please indicate number of 10 foot spaces you would like for the season (max 3 per vendor)

_____ I am properly licensed and insured as required by Wisconsin law.

By signing this you indicate that you have received, read and understood, and agree to abide by all rules and regulations governing the Market. You will be informed of any item that is not approved for sale.

_____ 2012 _____
Date

Farmer/Vendor Signature

**Please return to the Town of Cedarburg, 1293 Washington Ave. Cedarburg, WI 53012
262-377-4509**

To be completed by Town staff only:

Contract: _____ accepted _____ accepted as revised _____ rejected _____
Town Administrator Signature

Payment Date _____ Receipt # _____